



18 October 2017

## **New Lease Agreed Heads of Terms**

1. Unit:	9B
2. Size:	4,062 sqft
3. Annual rent:	£28,434 + VAT pa
4. Payment terms:-	Quarterly in advance
5. Deposit:	£ 7108.50
6. Term:	3-5 years
7. Parking Spaces Unit/OvFl:	
8. Service charge:	£ 1,354 pa
9. Landlord Insurance	£ 800 pa
10. Electricity:	Metered
11. Water:	Metered
12. Facilities:	2x Office, Female Toilet, Male Toilet, Kitchenette
13. Start date:	January 2018

This is our understanding of the terms agreed and your requirements, which we hope have been understood accurately and look forward to discussing further with you.