

18 October 2017

New Lease Agreed Heads of Terms

1. Unit: 8D

2. Size: 3,918 sqft

3. Annual rent: £27,426 + VAT pa

4. Payment terms:- Quarterly in advance

5. Deposit: £6,856.50

6. Term: 3-5 years

7. Parking Spaces Unit/OvFl:

8. Service charge: £ 1,306 pa

9. Landlord Insurance £ 800 pa

10. Electricity: Metered

11. Water: Metered

12. Facilities: 2x Office, Female Toilet, Male Toilet, Kitchenette

13. Start date: January 2018

This is our understanding of the terms agreed and your requirements, which we hope have been understood accurately and look forward to discussing further with you.